



RESEARCH APPOINTMENT REQUEST

Center for the Study of Political Graphics (CSPG) highly recommends a minimum of two weeks advance notice for research appointment requests to ensure availability. In order to process your request and locate the appropriate posters for your research needs, CSPG needs the following information:

Name/Organization:
Address, City, State, Zip:
Phone:
Email:

Who/What is the purpose of this project? (Check which applies and answer question below)

- If for publication, give author, title, publisher, anticipated date of release, and print run.
- If for exhibition, give title, venue name and address, and dates of opening/closing
- If professor/teacher, give name & address of school, age/grades of students, and course titles.
- If student, give name & address of school, course title/teacher/dissertation advisor, degree sought and anticipated graduation date.
- If non-profit, give name, address and phone number of organization.
- If commercial, give name, address and phone number of company as well as the end product (film, clothing, print material, etc.)

Detailed description of project and/or use of images (maximum one page):

Description of themes or types of posters needed for project:

If you have a list of specific folders you would like to view, please include it here.

Requested Appointment Date(s):

Appointments are available during CSPG's operating hours Monday-Friday, 9 AM – 6 PM. CSPG is closed on weekends and evenings.

Project Deadline:

How did you find out about CSPG?

* For image use/reproduction requests, CSPG charges an image use fee of \$100 per image for providing high resolution files for reproduction in any printed materials, plus any applicable digitization fees. It is the responsibility of the Requestor to make any and all additional arrangements for use and to obtain reproduction permission from the artist or artist's representative in cases where copyright is not held by the Center for the Study of Political Graphics. CSPG assumes no responsibility for any royalties or fees claimed by the artist or on the artist's behalf.

Email the completed form to: archives@politicalgraphics.org